



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Uma Arts and Nathiba Commerce Mahila College
• Name of the Head of the institution	Dr. Amritaben P. Patel (up to 30 September, 2020) Dr. Haritbhai S. Patel (October 1, 2020 onwards)
• Designation	In-Charge Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	917778920502
• Mobile No:	9427703973
• Registered e-mail	artscollegeuma@gmail.com
• Alternate e-mail	iqacuma91@gmail.com
• Address	Sarva Vidyalaya Campus , Sector 23
• City/Town	Gandhinagar
• State/UT	Gujarat

• Pin Code	382016
2. Institutional status	
• Type of Institution	Women
• Location	Urban
• Financial Status	Grants-in aid
• Name of the Affiliating University	Gujarat University
• Name of the IQAC Coordinator	Dr. Haritbhai Patel
• Phone No.	917778920502
• Alternate phone No.	9427703973
• Mobile	9427703973
• IQAC e-mail address	iqacuma91@gmail.com
• Alternate e-mail address	artscollegeuma@gmail.com
3. Website address (Web link of the AQAR (Previous Academic Year))	https://uancmahilacollege.org/docs/AQAR%202019-20.pdf
4. Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the	https://uancmahilacollege.org/docs/Academic_Caleder_21.pdf

Institutional website Web link:

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	82.25	2006	02/02/2006	01/02/201
Cycle 2	A	3.21	2011	30/11/2011	29/11/201
Cycle 3	A	3.32	2017	12/09/2017	11/09/202

6. Date of Establishment of IQAC
30/06/2006

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Uma Arts and Nathiba Commerce Mahila College (BA, B. Com, MA)	College with Potential for Excellence. (CPE)	UGC Letter Dated: 3, Jan, 2017, D.O.F.No. 21-101/2017 (NS/PE)	2017-5 years	Rs. 10000000
Uma Arts and Nathiba Commerce Mahila College	RUSA 2.0	KCG Govt. of Gujarat	2019-3 years	Rs. 20000000, was sanctioned. Out of which Rs. 10000000 is utilized
Uma Arts and Nathiba Commerce Mahila College	Finishing School	KCG Govt. of Gujarat	2020-21 - 1 year	Rs. 50000/-
Uma Arts and Nathiba Commerce Mahila College	DEDF	KCG Govt. of Gujarat	2020-21 - 1 year	Rs. 50000/-
Uma Arts and Nathiba Commerce Mahila College	State Government Maintenance Grant of 2016-17	Government of Gujarat	2020-21	Rs. 1,60,950

8. Whether Yes

composition of IQAC as per latest NAAC guidelines	
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 	No File Uploaded
9.No. of IQAC meetings held during the year	04
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes
<ul style="list-style-type: none"> If yes, mention the amount 	1112800
11.Significant contributions made by IQAC during the current year (maximum five bullet	
<p>1. Infrastructure facilities of college with the financial help of RI is under augmentation. Of Rs. 2 crores sanctioned, Rs. 1 crore is utilized for infrastructure facilities. 2. Successfully implemented 1</p>	

resources for teaching, learning and evaluation through various train and Faculty Development Programmes, the staff was empowered to conduct on-line teaching and evaluation process through preparing video lectures, by conducting google tests, on-line quiz, and by preparing content for students to facilitate on-line learning. Moreover, faculty attended webinars, on-line workshops and FDP etc. 3. Successfully conducted first-ever on-line college internal examination for the students on stand-alone basis. 4. During the Covid-19 pandemic, corona vaccination survey was conducted for students and faculties. They were encouraged and motivated to take vaccine from nearest centres. 5. Energy efficient LED lights were installed in the entire college building.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To implement blended mode of learning	Faculties conducted on-line lectures through MS Team and Google Meet, prepared video lectures, quizzes, on line tests, and e-content.
To augment infrastructural facilities under RUSA 2.0 grant - To conduct Faculty Development Programmes - To conduct on-line examination during the Covid-19 pandemic situation - To create vaccination awareness among students and faculties	Rs. 1 Crore is utilized to augment infrastructural facilities
To conduct Faculty Development Programmes	Training workshops / programmes for faculties were conducted to enhance ICT-related aspects and many faculty members successfully passed CCC++ examination which is made mandatory by the state government. Faculties attended webinars, on-line workshops and on-line quizzes to satiate their learning appetite.
To conduct on-line examination during the Covid-19 pandemic situation	Successfully conducted on-line examination for all the students of college.
To create vaccination awareness among students and faculties	Conducted surveys for students and faculties regarding vaccination. And all were encouraged to take vaccine.

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	11/02/2022

Extended Profile

1. Programme

1.1 Number of courses offered by the institution across all programs during the year	3
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File Description	Documents
Data Template	View File

2. Student

2.1 Number of students during the year	1091
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File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	276
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File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	310
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File Description	Documents
Data Template	View File

3. Academic

3.1 Number of full time teachers during the year	25
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File Description	Documents
Data Template	View File

3.2	04
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4. Institution	
4.1	22
Total number of Classrooms and Seminar halls	
4.2	11768436
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	75
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College is affiliated to Gujarat University and follows curriculum and Academic Calendar designed by Guj. Uni. Board of Studies of Guj. Uni prepares Academic Calendar specifying the admission process, minimum teaching days, and examination schedule for college internal and semester end exams of Guj. Uni. College IQAC, Examination and Time Table committees, along with all HODs, prepare own Academic Calendar for UG and PG courses which specifies schedules of curricular and co-curricular activities, tentative dates of college internal examinations etc. An orientation programme is organised for the freshers and information regarding courses, extracurricular, co-curricular, extension activities, remedial classes, examination and evaluation patterns and information regarding Library, Sports, NSS, NCC CWDC, etc. is given to them. All the notices and information are displaced on Notice boards and are shared on WhatsApp groups also. At the commencement of each semester, HOD of each department arranges a departmental meeting to plan out teaching learning activities. The department prepares PO and Learning Outcomes of the syllabus of each course. Teachers prepare e content for blended mode teaching. In addition, College organizes field and industrial visit, study tours to provide on the site exposure through experiential learning. Tentative schedule for Finishing School is prepared.

File Description	Documents
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Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adheres to the academic calendar and guidelines prepared by Guj. Uni. At the commencement of each academic year. The IQAC, Examination and other academic committees plan out internal examination schedule and the components for CIE. Academic Calendar mentions tentative schedules regarding the following:
 1. Admission process 2. Teaching-learning schedule 3. Evaluation process 4. Curricular and co-curricular activities, extra-curricular activities 5. Major departmental Events 6. Institutional events to be organized 7. University and College Sports Events 8. NSS-NCC camps and events 9. Dates of holidays-vacations. 30 marks of college internal marks are divided in to two parts: 15 + 15. Written internal exam in each paper comprising of 50 marks is taken and marks obtained in each paper by students are converted into 15. Retest is taken, after the regular internal exam, for the students who have missed the internal exam. For other 15 marks of CIE, students are assessed on the basis of classroom activities and presence, project works, assignments, quizzes etc. Each department assesses the outcome and discusses it with the students and suggest remedies for improvement. Final internal result out of 30 marks is prepared and subsequently uploaded on the Guj. Uni exam portal to be included in the final result of the students.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
 Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

03

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

02

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

52

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

52

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. Guj. Uni. and its Board of Studies design curriculum for regular and Foundation and Soft Skills courses to integrate crosscutting issues relevant to

Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. To curb gender discrimination, to spread awareness about Environment, to make students aware about constitutional and human values and professional ethics regular and optional papers are offered. The core courses having ethical value are a part of value education leading towards sensitizing the students on the value of life and preparing them as a responsible citizen. A special emphasis is given to the gender, caste, class and religious equality apart from basic human values like honesty, commitment, patriotism etc. Foundation Courses: Time Management, Natural Resources Management, Disaster Management and Indian Epic Tradition. Soft Skill Courses are: NSS, E-Communication, Professional Skills and Ahmedabad no Itihas. While designing courses, BoSs of University sees that issues related to gender equity, environment, pollution, green cover, ozone depletion professional ethics, human values, constitution, need for sustainable development, solid waste management, language and linguistics, social problems, Entrepreneurship etc are addressed in core and optional papers.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

10

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION**2.1 - Student Enrollment and Profile**

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

680

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

276

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners as well. The institute has a mechanism to assess the learning levels and outcome of the students. During and after admission, the students are counselled to identify the best career options offered by the institution. During this process, the profile of the students, their socio-economic backgrounds and their performance in the qualifying examination are kept in mind by the counsellor and Admission Committee. Through orientation programme the freshers are acquainted with NSS, NCC, Sports, cultural, curricular, extra-curricular activities. Through continuous evaluation process the faculty members assess the performance of the students by observing the students' participation in curricular and extra-curricular and other such activities. Teachers address the required needs of slow, average and advance learners with the help of mentorship. Through mentoring, slow and advanced learners are given support and academic counselling. On the basis of internal examination, students having below average marks are identified and counselled. Remedial classes are also taken. To improve soft skills and employability skills, Finishing School classes are conducted. Interview technique and resume preparation guidance is given to the students participating in the Job Placement Fair.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1091	27

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

For the academic development and enhancement of learning experience of the students, college employs all three student-centric methods. Experiential Learning: The students are exposed to on-field experience and visit as per the need of different academic programmes. They are assigned field-based projects, study visit, tour and industrial visits are arranged. The college also sent students in trekking and adventure programmes arranged by university or govt. agencies. The College also arranges

participatory learning processes like classroom presentations through oral and PPTs, group discussions, group project work, interactive talks, and students' seminars. Students are members in various committees and are assigned duties to arrange various curricular and extracurricular activities to develop sense of responsibilities and leadership qualities. On Teachers' Day, General Secretary and VGS become Principal and Vice-Principal. Students are encouraged to participate various activities and NCC, NSS and Sports at college and university levels. In Students 'Council meritorious students represent it. Through mentorship, counselling, at class and individual levels, and CWDC, guidance for personal, psychological and economical problems is provided and for slow learners' remedial classes are arranged. Training in ICT is given for online examinations. The poor and needy students are identified and are given financial help.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college encourages the faculties to adopt and use ICT infrastructure and tools teaching-learning process. During covid 19 pandemic situation the college has implemented Blended mode of teaching. Special training programmes are arranged for faculties to increase efficiency in teaching-learning process. They are given training in Microsoft Team, Google Meet, Zoom to prepare video lectures, online quizzes, its assessment and result preparation, how to use digital interactive smart boards and other ICT tools. Students are also given online training by the faculties to convert written content in pdf and to submit it through e-mail and other online platforms. Special training programmes are conducted by the faculties for the faculties. In such programmes training in using Microsoft Word, Excel and PPT, Google Classroom, and to use web resources is given. ICT infrastructure is enhanced to conduct online classes and examinations. Faculties use computers, laptops, Google and One Drives, digital resources, ICT facilities of library, laboratories, research centre, Inflibnet, En-List resources, storages devices Team, Zoom, Google Meet etc to conduct online classes, prepare digital content and to share them among the students. Links of online lectures are shared in WhatsApp groups. Subject wise WhatsApp groups are formed for teaching-learning process.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)**2.3.3.1 - Number of mentors**

40

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

27

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

2

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

19

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mechanism for college internal assessment is transparent and fair. The college follows the norms of Gujarat University for internal and continuous evaluation system. Each paper consists of 100 marks (University 70+ College 30). Internal/ Continuous Evaluation can be made through Weekly test, Project work, Group Discussion, Assignment, Quiz etc. and written/online exam. Internal 30 marks are divided into written/online exam marks 15+ classroom presence, assignments, project works quizzes, participation in activities etc. marks 15) Written/online exam in each paper consists of 50 marks. Marks received out of 50 are converted into 15 ($50 \times 03/10 = 15$). Other 15 marks are divided into 5 (classroom presence) + 10 for assignments, projects, quizzes, etc. as a part of continuous evaluation system. After the assessment of written/online exam and marks obtained through continuous evaluation, each faculty submits the results to admin office. The exam committees discuss the outcome of evaluation of both written/online exam and continuous evaluation. Once Results are given to the students the respective faculty discusses the result with the students and if there is any query, solves it. For the students who missed the exam, college arranges for Re-Test. For the evaluation process, the exam committee may suggest modification as per the necessity.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal examination and continuous evaluation related grievances are addressed by the Exam committee under the guidance of the Principal. The internal results are displayed and grievances are addressed before the final results are submitted to the University. There is a transparent mechanism for rechecking of marks and reassessment of the answer sheet on demand. Students may submit a simple application with nominal fee. After the declaration of results of internal tests, students can approach the admin office to submit application. The admin office collects such applications and recheck the assigned marks first and then submit such answer sheets to the concerned teachers for reassessment. Examination Committee is also informed about it. If necessary, the committee can consult the issue with concerned faculty and HoD. Marks of continuous evaluation are prepared on the basis of class room presence, submission of assignments, projects, quizzes, participation in classroom activities etc. Once the combined result of college internal exam and continuous evaluation is prepared, it is displayed on notice boards and on WhatsApp groups and if any student has grievance about it, it is

solved by the exam committee first and then after the results are submitted to the university for further process.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

PO, PSO and COs of each course is prepared as and when there is any change in the curriculum. The learning objectives are communicated to the students by the concerned faculty in the beginning of each semester while discussing about the syllabus structure in the class. PO, PSO and Cos are also displayed on the college website and it is updated as when there is any change in the syllabus of any paper IQAC and HoDs also takes enough care in increasing learning capabilities and imparting professional expertise to the students. College offers UG/PG programmes under the faculties of Arts and Commerce. Generally, the university, with the help of BoS forms the syllabi of each programme after careful discussion and communicates it to every affiliated college well before it actually implemented. The university also uploads it on its website, which is available to all students and teachers. At the beginning of every academic semester, HoD of each department discusses the syllabus with faculties and prepares its outcomes and devise teaching plan accordingly. The college, with the help of each department, discusses and communicates these POs, PSOs and COs to the students in their orientation programme and initial classroom lectures.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The IQAC of the college evaluates POs and Cos. The assessment of POs provides us valuable inputs for further improvements and suggests our accomplishments. The college persistently tries to pursue the goals which are set by each department regarding its POs, PSOs and Cos. The college has well-established methods of evaluation, monitoring and ensuring the programme outcomes. The IQAC and Exam committee the college evaluates POs, PSOs and COs taking into consideration the results of the students in the semester-end examination. The IQAC analyses the college internal exams, continuous evaluations and university exam results to find out the degree of the attainment of POs, PSOs, and COs. The pass percentage of the college exam is compared to the university pass

percentage. The college regularly collects and analyses the feedback of the students, teachers, alumni and parents. The responses of these feedbacks are valuable and useful in reviewing the programme outcomes. This analysis is very much helpful in reviewing the teaching-learning methodologies and also sometimes modifying them accordingly if it is needed. In University examination results, college results are higher than university results. Enrolment data of the students to higher education and job placement is also analysed for improvement.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

290

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[Nil](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

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File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

05

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

06

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

03

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

College has NSS and NCC, CWDC EBSB Units with active volunteers and cadets, which are always ready to carryout extension and outreach programmes for the larger benefits of the society. During Covid 19 pandemic, our volunteers carried out several activities to make people aware about the importance of vaccination, to use mask and sanitizers, to wash hands properly. They have also distributed grocery and food kits to the poor and needy people. The active group of dedicated volunteers are always eager to organize awareness camps, cleanliness drive, tree plantation, outside campus cleanliness, discarded thread collection after the Uttarayan to save birds and environment, and other such activities.

Most of their activities and programmes are based on social concerns. Their intensive participation in such programmes enables them to be good citizens. They are ever ready to serve the society as and when required. Our college provides a wide platform to the students to celebrate various days like 'Gandhi Jayanti', 'Teacher's Day', 'Youth Day', 'National Voter's Day', 'International Women's Day', 'World Yoga Day', 'Celebration of various Literary Personalities' Birth Anniversaries', etc. The motto of our Trust is : "Kar Bhala Hoga Bhala" (Do good, good will come to you).

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

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File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File

e-copy of the award letters	No File Uploaded
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3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

43

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2066

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

03

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has adequate infrastructural and physical facilities for teaching-learning. There are 22 classrooms, 1 large air-conditioned auditorium, 1 computer lab, 1 Psychology lab, 1 Geography lab having GPS equipment, Binocular, Cartography equipment, and other equipment. 1 commerce Telly room, 1 Research room with ICT equipment. 1 air-conditioned computer Lab. Air-conditioned Principal Office. N.S.S., N.C.C. rooms, Skill Development Centre, Examination room, Administrative Office. The sports room has 2 trade-mills, 2 exercise cycles, Table-tennis equipment, Carom- Board, Chess etc. There is an open ground for sports-activities. Store rooms, store wells, cup boards, Staff Room, Girls room, IQAC/NAAC/RUSA room, air conditioned multi Media Seminar Room, CWDC Room, Big Canteen, Wheel chair, Ramp, luggage trolley, notice boards, well equipped central library with separate students' and teachers' sections. Well-equipped Sports Room, sufficient benches, chairs and tables in every class. Rain water harvesting tank. The entire college premise is covered with Wi-fi and cabled internet connection. Gandhinagar City- Wi-Fi for free access up to 100 MB of Half an hour. The college has CCTV system. The institute has ICT equipment. Fire safety system. Parking facility for students and staff. transportation facility for the students, well maintained gardens, garbage collection facility.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc. Sports Room: Since 2001 separate Indoor sports room: Sports Room with the size of 31" ft x 25" ft. The Sports room has 1 Table-tennis Table, 2 Trade-Mills, 3 Exercise Cycles, 20 Judi-kits, 3 Carom Boards, 4 Chess Boards, 1 Electronics Weight Machine, 1 Cricket-kit, 1 Boxing-kit, 4 Volley balls, 1 Volley ball net, 4 Hand ball, 1 Hand ball net, First Aid Box. Students and staff may use the gymnasium facilities as and when they are free. Outdoor open sports ground 58" meter x 54" meter open sports ground. Kabaddi and Kho Kho. Coaching and practice in Handball, Cricket Wrestling, Volleyball, is provided by at Sports Authority of India, Sector 15. Sports Day is organised with indoor and outdoor games. Students participate in University Athletic meet and other sports competitions. Every year International Yoga Day is celebrated on 21st June and entire staff and students participate in it. Cultural Activities facilities :1 large multi-media air-conditioned auditorium ,built in 2000, having the size of 915*1503 with the sitting capacity of 1200 people. Annual 'Kalshor'- cultural programme is arranged. Cultural committee conducts indoor/outdoor activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

.7

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

12

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

10401896

File Description	Documents
Upload any additional information	No File Uploaded

Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is becoming hi-tech with the help of computers (27), internet, LCD, student kiosk, barcode Printer, barcode reader, SOUL2.0 with OPAC, KSmart RFID-LIBSYS, e-library etc. The library has computerized its services and activities with the implementation of SOUL 2.0 software and follows the barcode system for issuing books. It also provides OPAC - "Online Public Access Catalogue" in 3 Computers.

The library is also equipped with latest RFID technology in 2018-19. Implementation of RFID has enhanced the security system of the library while ensuring faster issue and return of books. The RFID tag found on library materials. It may replace or be added to the barcode, offering a different means of inventory management by the staff and self-service by the borrowed. It can also act as a security device, taking the place of the traditional electromagnetic security strip. And not only the books, but also the membership cards could be fitted with an RFID tag. More than one item can be checked out or checked in at the same time, which can help to save the time of library employees and users. RFID improves library workflow as well as user service.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

45948

File Description	Documents
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Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

3

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Believing that IT integrated infrastructure plays a pivotal role, our College has established IT integrated infrastructure for teaching-learning purposes and to impart quality education to the students and also for making the administrative processes such as admission, examination, accounting through TALLY, user-friendly, efficient, quick and transparent. The Administrative office is fully IT enabled with computers, printers, barcode scanner, Xerox machine, LAN, CCTV cameras, Wi-Fi internet, etc. College has implemented ERP system in Finance and Accounts, Student's admission and Support and Examination. The Computer lab fully IT enabled. The Central library is fully automated with integrated library management software SOUL 2.0. The college is a member of INFLIBNET N-List consortia provides access to thousands of e-resources. The entire building is well covered with hi-speed 50 MBPS Wi-Fi and cabled connections. In this academic year online classes were taken and online internal examination was taken. Links to Video Lecturers, Quizzes and E-Content is available on the site and it is updated. The college website is user friendly and informative. Classes have OHP's and Interactive boards. IT maintenance and technical support is provided by the computer programmer of the college and the IT Dept. of Kadi Sarva Vishwavidyalaya, Gandhinagar.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

75

File Description	Documents
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Upload any additional information	No File Uploaded
Student - computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

18418

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There is a well-established systems and procedures for maintaining and utilizing physical, academic and support facilities such classrooms, laboratories, library, sports room, ICT facilities. There are committees such as IQAC, RUSA, Purchase Committee etc. with required support system to supervise the well-functioning of the facilities. PHYSICAL FACILITIES: The maintenance of entire college building and its properties is done by periodic monitoring of Annual Stock verification and allocation of adequate budget for annual maintenance of college infrastructure. by the Infrastructure Maintenance committee and IQAC committee headed by the Principal. Sufficient support staff is appointed to maintain infrastructure. Maintenance and Repair of physical infrastructure such as painting, roof maintenance, repairing and replacement of windows, doors, furniture, tube lights, fans, fire safety system etc. ICT support is provided by ICT dept. of KSV and Computer Programmer of college. The college has a comprehensive IT procedure regarding data, and network security. Website is periodically updated. AC, Water Purifiers, water tanks, plumbing

and drainage maintenance are done by technicians. All the classrooms, seminar hall, auditorium, staff room, principal's office and administrative office, library, etc. are always well maintained. To minimize e-waste, computers are serviced and reused as far as possible.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

436

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil

Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

617

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

617

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

2

File Description	Documents
Self-attested list of students placed	View File

Upload any additional information	View File
5.2.2 - Number of students progressing to higher education during the year	
5.2.2.1 - Number of outgoing student progression to higher education	
57	
File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File
5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)	
5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year	
3	
File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year	
5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.	
00	
File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File
5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)	
The Student Council is formed following norms of Gujarat	

University. At the beginning of every academic year, students scoring the highest percentages in Commerce and Arts faculties from FY to TY are selected. The highest scorer from TYBA or TYBCOM is selected as GS and the second highest scorer from the remaining faculty is selected as CGS. Meritorious students from FY and SY are positioned as Cultural Secretary, etc. The Students' Council is involved actively in various academic, administrative, co & extracurricular activities as well as extension activities of the college. They are given opportunity to participate in various activities of the college. In NSS, NCC and Sports activities, representative and senior students are involved to manage them. Senior student of NCC is also entrusted to supervise parades. On Teacher's Day both GS and CGS become Principal and Vice Principal. At the end of each academic year, Best Student is selected each from Art and Commerce stream and is awarded. Annual Day Celebration and College Kalshor programmes are also arranged with active participation of Students' Union. The College thus adopts policy for dynamic participation of students in various academic, cultural and administrative bodies/committees and other day-to-day activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

34

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The name of an Alumni Association of the college is "Poorva" which has been active since 2005 which functions as per the guidelines set by the college. Final year pass out students get themselves registered by filling in the physical form. The college has also created a google link for the alumni to update their information

online. The main activities consist of the initial Registration formalities, Get-together of alumni -To call the meeting of the alumni, motivational speeches and career guidance by Alumni for present students. Every year, in the Orientation programme for the freshers, our alumni are invited and they share their experiences for the road map of career and they provide valuable inputs regarding preparation in competitive examinations. They are invited to work as visiting lecturers and administrative staff members as and when it is needed. They are also invited to help in cultural, academic, NCC, NSS, Sports Career Counselling and Self Employment Cell activities. This year Mittal Prajapati is appointed as a temporary clerk and Priyanka Sojitra, Rashmika Chaudhari , Bhagyashri Jadeja ,and Ekta Modi in English, Bhumika Prajapati, Dr. Nishaba Parmar have been invited as visiting faculties.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: "to attain social upliftment by empowering women through value-based education". **Missions:** To aspire young female students to grow up to enlighten the world around them through education; To extend skills of faculties and students to the community by participating in extension activities; To organize skill development courses along with entrepreneurship to make students employable and self-employed; To create an academic and research conducive environment for teachers and students to pursue quality research.; To develop professional attitude, competencies and skills through the use of ICT.; To motivate students to preserve regional arts, cultures and languages; Remain adaptive to changes in higher education. The college is headed by the Principal, IQAC Coordinator and Committee and Dept. HOD's are involved in coordinating the functions of the college. Various committees comprising members of teaching and non-teaching faculty and students are involved in planning and implementing curricular and co-curricular activities and administrative functions of the institution. The heads of the departments and Prof-in/charge, Coordinators of various committees are authorised to plan out the activities suitable to our vision. The Higher Management encourages and supports at all levels. An environment of equity

and democracy is setup to conduct affairs in smooth and satisfactory manner.

File Description	Documents
Paste link for additional information	https://uancmahilacollege.org/vision.php
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Management believes in participatory decentralisation and participative management. The college executes its routine administration with a good mechanism of internal division of work and inter-departmental coordination. Action plans are formulated with the active participation of administrative and teaching personnel. The final decision-taking authority regarding policy matters is vested with the Principal and the Management. Inputs are shared in the regular meetings of the Principal, IQAC and heads of various committees. Similarly, for non-teaching staff, Head Clerk take action on routine matters. The Accounts Section does work related to account matters of college. The policy decisions and strategies are decided by the Principal. The college promotes a culture of participative management and stakeholders are involved in the decision-making process. All stake holders are involved in the planning and implementation of different academic and administrative activities. The Management encourages to present a report of activities undertaken and to plan for future actions. Moreover, IQAC involves faculty members and office staff in NAAC accreditation process. Vision, Mission and Objectives of the college are known to all the employees and other stakeholders. Regular Departmental and Staff Meetings are held for the coordination of the Departmental work and college activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Out of six identified strategic plans to implement between 2017-2022, the plan to augment infrastructure and learning resources with RUSA component II grant is implemented this year. Out of sanctioned grant of Rs. Two crores, Rs. One crore is received and utilised during this academic year. Entire college building is renovated, flooring is changed, walls are painted, energy efficient light equipment are installed. Old windows and doors are replaced with the new ones. A new spacious canteen with kitchen is built at the ground floor. Four new ladies' toilets, Indian and WC, are built on each floor in addition to the existing ones. Four spacious rooms are built on the first and second floor on the left

wing, above the canteen, that include one activity room, a video centre and two class rooms class. The library has computerized its services and activities with the fully implementation of SOUL 2.0 software and follows the barcode system for issuing books. It also provides OPAC -in 3 Computers. Fully implementation of RFID has enhanced the security system of the library while ensuring faster issue and return of books. It acts as a security device, taking the place of the traditional electromagnetic security strip.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Our College is managed by a well reputed and philanthropic Trust: Sarva Vidyalaya Kelvani Mandal. The college Governing Body of the Management, under the chairmanship of Hon. Vallabhchai Patel, consists of reputed personalities in the field of social service and education and business. The Management frequently holds meeting with all the constituent institutions. At college level, The Principal of the institute is a liaison between the staff-students and the Management. Principal is the chief executive officer and is responsible for managing all academic, administrative tasks. IQAC ensures the planning and implementation of quality measures. The HODs lead the academic works of the respective department. The principal constitutes different committees at the beginning of every academic year for a smooth, effective functioning of all activities. The recruitment of the teaching and non-teaching staff is done according to the norms of UGC, State Government of Gujarat and Gujarat University. UGC and State Government and Gujarat University's service, promotion to higher scales and leave rules are applicable to Teaching and Non-Teaching Staff. The academic calendar and the working hours for teaching and non-teaching staff are followed as per the guideline of UGC and The Education Department of the State Government.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File

Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

As per the prescribed rules of UGC and State Government all Teaching faculties are provided various leaves. T.A. D.A. for official tours and visits. Link Insurance is provided to the family of the employee who dies while in service. At retirement half-pay commuted leaves can be encashed. They are given reimbursement of Registration fees for attending Conferences/ Seminars, etc. Reimbursement for medical treatment as per the norms is given. Government Quarters are given to the staff. Faculty Improvement/Development Programmes are arranged. U.G. Cs Career Advancement Benefits of Senior Scale and Selection/Readers scale are given to teachers. LTC benefits are given as per rules. G.P.F., Advance and withdrawal facilities are given as per Rules. College initiates for prompt payment of central D.A. whenever it rises as well as Pay Commissions or U.G.C. scales. Retirement benefits like Gratuity, G.P.F. with interest, Commuted Pension, Earned leave encashment and Family Pension are given to the faculties. In addition, Bonus is paid to class IV employees and washing allowance is given to them. Staff Training programmes are also conducted for them update and enhance their administrative skills, digital literacy, accounting and office management .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

05

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

60

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has an effective system to apprise both teaching and non-teaching staff. For teaching staff, the focus is on the academic excellence and imparting education and other life skills in the students, whereas the parameters for the appraisal of non-teaching staff are efficiency, sincerity, punctuality, integrity, time bound completion of tasks and satisfactory student services. For teachers' appraisal, every day, each teacher has to submit online 'Daily Report' of curricular, extra-curricular and administrative activities done during duty hours. In addition, it is mandatory for every teacher to submit Self-Appraisal form at the end of academic term. It is prepared as per the norms of UGC. It records the involvement of a teacher in extracurricular and co-

curricular and extension activities, seminars, FDPs, workshops, research activities etc. IQAC reviews and provides inputs on them. The non-teaching staff is also assessed through general views of the students and parents and teaching staff. The principal and IQAC monitors and guide the non-teaching staff for a smooth functioning of administration, and arranges training programmes to update them. In feedback forms of the students, aspects related with teaching-learning and administration are covered so that students feed back also work as valuable inputs to improve further.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution is very punctual in the matter of internal and external financial audits. The accounts are updated regularly on daily bases. The principal and the accountant jointly verify and scrutinize the accounts data weekly. Directives from the Higher Education Department, UGC and the Management are followed strictly. Reconciliation of accounts with the bank is also done to keep the accuracy of cash and credit. The internal and external auditing of the college is carried out by the auditing firm -Patel Mankad and Co. It carries out the quarterly internal audit of the accounts on a regular basis as per the arrangement of the Management. The Government audit is also conducted by the Commissionerate of Higher Education, Government of Gujarat. The audit team of the government visits the college every year and inspects all the files relating to financial matters of all the schemes that the college has availed of. Audit of the UGC grants sanctioned and utilized by the college is also done by the external auditor and statements of account are submitted to the UGC. The college receives the certified copy of the audited accounts from the external auditor. So far no errors are found in the audits.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1189694

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The sources of fund for the Institute are the grant from UGC, KCG, The Management, State Government and philanthropies, alumni's and donations. The grant from UGC under various schemes Financial resources are available through State Government, UGC and fees from students which are utilized and monitored by the Principal, the Management, Accountant & different committees. Ours being a Grant in Aid institution, the State Govt. provides salary to the staff and Maintenance grant. Grant received from UGC under various schemes like College Development Grant, Additional Grants, Merged Scheme, CPE phase I and II and State Government grants such as RUSA, DEDF, Placement Fair, Finishing School etc can be utilised only for the purpose it is granted for. The Management also provides grants for the smooth functioning of the Academic and Administrative activities. Grants are utilised under specific heads as per the policy and procedure for resource mobilization determined by the College and Management. The Purchase Committee decides the policy and procedure for purchasing any item by inviting minimum of three quotations. Every bill payment is supported by bill/voucher. Budget is prepared to envisage future income and expenditure. On the payment cheques signatures of the Principal and the Chairman are required.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1) Keeping in mind the need of enhancing employability skills, soft skills and communication skills of the students, the college conducts Finishing School Programme and also participates in Job Placement Fair, both are the initiatives of KCG. The purpose of Finishing School is to enhance communicative and employability skill of students. In Finishing School Batch VI Set - A and B, training in Life, Employability and English Functional Skills are provided. Members of Placement Cell of the college visited various business establishments in and around Gandhinagar and found 13 vacancies from three establishments and 43 confirmed students to take part in it.

2) During Covid 19 pandemic situation, blended mode of teaching and learning is implemented. Online classes were conducted through Microsoft Team and Google Meet. Teachers were provided ample training in using ICT tools. ICT Training programmes were conducted for the faculties and admin staff. Faculties prepared Videos, Quizzes and shared them with the students. Faculties took online lectures both from college and home. Assignments, project works were sought online. Online Internal examinations were conducted in the college. Students were also taught to convert answer sheets, assignments and project work in pdf and to send them through mail.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college has taken up numerous incremental initiatives. To develop soft skills and employability skills of the students, the institute run Finishing School classes. Under RUSA Component II grant, the entire building is renovated, and a canteen, a video centre, two classrooms and four new ladies' toilets are constructed. ICT infrastructure has been upgraded to meet the new challenges arose in teaching-learning process under Covid 19 pandemic situation. The institute reviewed its teaching-learning process and fully implemented blended and online mode. Online classes were conducted and examinations were taken. To enhance ICT skills of faculties and admin staff, specific training programmes were conducted. Faculties prepared video lectures, Google quizzes and e content and shared among students on WhatsApp. Interactive digital smart boards are installed and WIFI is upgraded. In the first cycle of NAAC, the institute received B++, in the second A with 3.21 points, in the third A with 3.32 points. On 15 February, 2017 institute is awarded with A grade - 3.25 points in AAA by KCG. On 28th February, 3 stars with 2.55 points in GSIRF. The college has signed MoU with Mansa college for faculty and student exchange and knowledge sharing activities. SSIP cell is created.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or

C. Any 2 of the above

international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities****7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

The college implements guidelines of statutory/regulatory bodies regarding anti-ragging and sexual harassment of women. We adopt zero-tolerance policy towards sexual discrimination and harassment. There is a complaint box as well as CWDC committee to which a student can submit any grievance, orally or in written form. There is a provision of timely redressal of the grievances through committees like prevention of sexual harassment and anti-ragging. Counselling is provided to them.

The Police Inspector is one of the members of IQAC committee.

The college has enough ladies toilets in every wing of every floor. There is a separate ladies room. There is a separate toilet for college female staff. The college has installed CCTV cameras. Male and female security guards are posted at every entrance of the campus and a separate security guard is posted at the main entrance of the college. Any visitor is allowed only after entering his/her details in the register.

There is a separate girls' hostel wherein many girl students live and study.

The entire staff of the college take care of the safety and security of girl students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to

D. Any 1 of the above

the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management:

The college has placed dustbins in every room and large ones in every lobby of every floor. The rooms are cleaned and garbage is collected into two large dustbins - green for liquid and bio degradable waste and blue for dry garbage - provided by Gandhinagar Municipal Corporation. The GMC garbage collection van comes every day at fixed time and collects the dry and wet garbage separately. Then garbage is sent for further processing at Solid Waste Management Processing Houses at Sectors 28 and 30.

Liquid Waste Management:

There is a well-laid underground drainage system in the college campus. This drain is connected with GMC underground drainage system. The GMC drainage water is emptied into the central sewage processing system. The processed water is reused for farming purposes.

E-Waste Management:

Whenever electronic equipment / gadget become non-functional or outdated, the college has adopted buy-back system in which these e-waste is sent to the company from which they were purchased. There is a practice of donating non-used equipment to the sister-institutions which need them most. The discarded e-waste is sold to the e-waste management agency.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste

A. Any 4 or all of the above

water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly

A. Any 4 or all of the above

washrooms Signage including tactile path, lights, display boards and signposts
 Assistive technology and facilities for persons with disabilities (Divyangjan)
 accessible website, screen-reading software, mechanized equipment 5.
 Provision for enquiry and information :
 Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our college is managed by a very philanthropic trust. The motto of the trust is "Kar Bhala Hoga Bhala" (Do good, good will come to you) and the college has imbibed it in its various activities to inculcate the values of tolerance, harmony towards cultural diversities. College strictly follows set rules and guidelines in merit-based admission process to incorporate all categories of students. Our college believes in equality of all cultures and traditions as is evident from the fact belonging to different caste, religions and regions and are studying in the college without any discrimination. College provides equal opportunities to the students in various activities irrespective of their caste, creed, religion and region. Activities of NSS and NCC inculcate a sense of unity, discipline, harmony, tolerance and social service among students. Anti-ragging cell acts as a key factor in maintaining tolerance and harmony among students. Grievances Redressal and Prevention of Sexual Harassment cells are formed to address the grievances among students to maintain harmony in the college. College is undertaking various initiatives in the form of celebration of days of eminent personalities, National Festivals, and other such activities to provide for an inclusive environment among students and teachers.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our college undertakes different initiatives by organizing various activities to sensitize students and employees to the constitutional obligation: Values, Rights, Duties and responsibilities of the citizens. As a part of strengthening the democratic values, our Trust along with all its constituent institutes, regularly celebrates Indian Independence and Republic Days to highlight the Indian struggle for freedom and spirit of nationalism. The College also celebrates Constitution Day, International Yoga Day for the staff and the students. Through Prevention of Sexual Harassment, Grievance Redressal, Anti-Ragging Cells Students' Council and Code of Conducts for the staff and students, they are made aware of their rights, responsibilities and duties. There is a mechanism for getting suggestions of the students and the staff and addressing grievances if there are any. The college believes in freedom of expression and at the same time insists that rights and responsibilities are the two sides of the same coin. Through NSS and NCC voters awareness programmes are conducted and the college staff does election related duties as and when it is entrusted by the election commission. Expert lectures on various social and ethical values are organized to motivate and nurture a sense of responsibilities and duties among students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

College regularly organizes regional and national festivals, birth/ death anniversaries of eminent personalities, significant historical days, cultural and social events. As India is known for its festivals and cultural diversity the college helps student to relate with the cultural heritage and connect with their roots, by inculcating the importance of protection, preservation and propagation of Indian culture. The college also actively organises programmes and activities suggested by the University, UGC, State and Central Government. The Trust, of which our college is one of the constituent institutes, organises Republic Day and the entire college staff along with students participate in it. The college organizes activities related with the days of national importance to recall the events or contribution of our leaders in building the nation and imbibe moral and ethical behaviour of students in their professional and personal lives. The College celebrates Guru Purnima, Teachers' Day, Constitution Day, International Yoga Day, World Environment Day, Kargil Divas, Vocal for Local, Youth Day, Fit India Freedom Run, Ek Bharat Shresth Bharat, Gandhi Jayanti, Global Recycling Day, National Unity Day, Water Conservation, and activities under Azadika Amrit Mahotsv, Covid Vaccination awareness and survey etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

7.2.1 Two best practices of the institution.

1. Title of the Practice: Women empowerment through employment and entrepreneurship

Motto: Swavlamban / Skills for Self-Sustenance.

Objectives of the practice:

To make industry specific training available to students

To invite reputed companies for training for job placement and campus recruitment

To make entrepreneurship training available to students

To organize short term certificate courses for imparting different skills.

Context: Even though the college is located in Gandhinagar - the capital city of Gujarat - around 70% of girls come from the rural areas. Most of them come from socially and economically underprivileged classes of the society. Many of them are first generation learners. This profile of our students makes it crucial for us to make them economically independent, by providing industry-specific and entrepreneurship training. Emphasis is on career, entrepreneurship and job-oriented skill development. Our college has established an Entrepreneurship and Skill Development Centre to help and motivate students to incline them towards self-employment, and to organise training programs and workshops related to various aspects of entrepreneurship. The Career Counselling and Placement Cell - UDISHA and the Entrepreneurship Development Cell and Finishing School of the college offer and organise need-based industry specific training and Soft Skills training and short-term certificate courses of skill development so that students of rural areas can earn on their own by getting a proper job or by getting means of earning by employing these skills, thereby they become self-sufficient and economically independent.

The Practice:

The college works at two levels in this area.

- 1) The external agencies are invited to conduct industry specific training to our students.
- 2) The Entrepreneurship Development Cell organises short term add-on certificate courses. The curricula for courses are designed as per the guidance of experts to impart skills which are important to make students ready for self-employment.

List of Activities:

Date

Activity

No of Participants

26/07/2020

Poster making com. participating in pledge to Vocal to local

04

6/8/2020

Job Placement Fair

60 participants

10/08/2020

International Youth Day: webinar

organized by fogsi (Indian gyn association)

time: 9:30 to 1:00

08

14/08/2020

Aatma Nirbhar Bharat: webinar series

organized by 1 guj girls battalion

18 and LT

17/08/2020

Aatma Nirbhar Bharat: webinar series

organized by 1 guj girls bn,a'bad

speaker: Capt.Ulupi Patel

16 and LT

6/09/2020

webinar: Can you be the next Entrepreneur?

hosted by EXPA

time: 6.30 pm

speaker: Yana Korrepati

16 and LT

5 and 6/09/2020

webinar on new Education Policy. is being conducted by MHRD

time: 1 to 3 pm

12

12/11/2020

online lec:01

Introduction: Aim and Objectives of NCC-1

time: 11:00 to 11:45

platform: google meet

19

07/12/2020

online lec:02

introduction: Aim and Objectives of NCC-2

time: 03:00 to 03:45

platform: google meet

22

08/12/2020

online lec:03

Leadership

time: 04:00 to 04:45

platform: google meet

33

11/12/2020 to 22/12/2020

Finishing School Batch 6 Set A

26

17/12/2020

online lec:06

NCC camp: introduction

time: 04:00 to 04:45

platform: google meet

36

18/12/2020

online lec:07

Disaster Management

time:04:00 to 04:45

platform: google meet

27

30/12/2020

online lec:09

Personality development

time:04:00 to 04:45

platform: google meet

26

Disaster Management

time: 04:00 to 04:45

platform: google meet

26

02/01/2021

online lec:10

personality dev:2

time:04:00 to 04:45

platform: google meet

23

5/1/2021

online lec:11

Armed forces and Military History: 1

time: 04:00 to 04:45

platform: google meet

35

08/01/2021

online lec:12

Communication Skills

time: 04:00 to 04:45

platform: google meet

27

08/01/2021

course name:Introduction to Digital India

organized by Gujarat Institute of Disaster Management

03 and LT

12/01/2021

Expert lecture on documentation of NCC training

Program orientation for cto

organized by 1 guj girls bn,Ahmedabad

platform: webex meeting

time: 03:00 to 03:30

LT 1

04/02/2021

to

06/02/2021

CATC camp for "B" certificate

19 and LT

08/02/2021

to

12/02/2021

CATC camp for "C" certificate

05

3/3/2021 to 7/3/2021

Finishing School Batch 6 Set B

26

08/03/2021

Gandhinagar Homoeopathic Medical College

organized by

Self - Defense Training Program to celebrate Women's Day

02

8/3/2021

Shakti Sanman: National Webinar Resource Person Dr. Ritaben Parikh

102

22/03/2021

Gujarat State level online Quiz Competition on Water Conservation organized by

Rastriya Raksha University

&1 Guj. Girls Battalion Ahmedabad

23 March, 2021

6th April, 2021

Career Counselling and Information about B. Ed. course and various future opportunities and prospects after B.Ed. is provided S.S. Patel College of Education.

Online Session TYBA and TYBCOM Students.

7th and 20th April, 2021

Career Counselling and Information about B. Ed. course and various future opportunities and prospects after B.Ed. is provided R.H. Patel English Medium College of Education.

Online Session TYBA and TYBCOM Students.

Evidence of success:

With the best efforts of Career Counselling and Job Placement Cell and recommendation by the college, two Alumni of our college Ms. Devarshi Modi is selected as a contractual lecturer in K.S.School of Business Management, Ahmedabad, and Ms. Ishwari Thakor is selected as a counsellor in Jivan Astha Help Line, Police Commissioner's Office Gandhinagar, with Annual salary of Rs, 3,60,000 and Rs. 1,87,200 respectively.

Three students of Psychology department namely Monika Shikari, Nisha Chauhan, and Rinal Parmar have cleared Ph.D. entrance exam of Children University and enrolled as Ph.D. scholars in it.

Problems Encountered and Resources Required:

- Lack of motivation and thrust of getting skills required for placement
- Utmost care is needed while planning such programs as there is a possibility of getting the routine study schedule disturbed.
- At times, courses are conducted on holidays. Students' bus concession pass function only on working days which create financial problems for participating girls who are coming from far flung rural areas.
- Often there is a lack of components of skill-acquisition in the prescribed curricula. Therefore, it becomes essential to

start imparting the training from grass root level.

- One of the difficulties is to find properly trained experts for certain skills of orientation.

2. Title of the Practice: Women empowerment through health and hygiene awareness programmes

Motto: Aarogyam Param Bhagyam - Health is Wealth

Objectives:

- To make students aware of the importance of their personal health and hygiene
- To invite experts from the medical field as well as the Health Department of the Government of Gujarat to hold such programmes
- To arrange for the health check-up of all the first-year students and to provide medical counselling.
- To arrange programmes of cleanliness awareness in the adopted villages

Context: The Vision of our college is to attain social upliftment by empowering women through value-based education. One of the values of human life is to take utmost care of one's health and hygiene. Though the college is situated in Gandhinagar, the capital city of Gujarat, almost 70% of girls come from the rural areas. The college felt it necessary to empower such deprived girls by holding programmes of health and hygiene awareness. The college has Collegiate Women Development Committee and NSS unit which look after this activity all through the year. The number of students commute from the rural areas to our college is up to 70%. There is a need to train them to take utmost care of their health and hygiene. They are also learning lessons of cleanliness during various programmes held by the college. The CWDC and the NSS unit organise lectures, workshops and training for the students of the college as well as for women of the adopted villages. During Covid 19 pandemic lockdown extreme care is taken to sanitize the premises, and college building. Thermal guns were used to check temperature of the person visiting the college, sanitization dispenser was placed, wearing of mask was made compulsory, social distancing was maintained by all the staff and students.

List of Activities:

List of activities:

Health and Hygiene

Date

Name of activity

No of participants

5/6/2020

World Environment Day: cadets draw painting. Tree Plantation

04

21/06/2020

International Yoga Day

twitter uploaded: Yoga day awareness video

03

1/7/2020 to 17/7/2020

Public Awareness Campaign about Vaccination by NSS

194

23/08/2020

Fit India Freedom Run

organized by Govt. of India

cadets run in their area with friends, family members

05

24/08/2020

Fit India Movement hosted by 1 guj girls bn,a'bad

time:3 to 4 pm

speaker: Captain: .Rashmi Gupta

16 Students and 1 ANO

03/09/2020

webinar on Cancer Prevention & Healthy lifestyle

organized by Sanjeevani Life Beyond

time: 04 pm

11 and LT

05/09/2020

webinar: Cyber, Online Security and Redressal

hosted by PDPU Gandhinagar

time: 2 pm

11 and LT

11/09/2020

Fit India webinar: hosted by 1 guj girls bn,a'bad

time: 3 to 4 pm

speaker: Lt Khusali Purohit

12

+

LT.DR.S.A. SUTHAR

(ANO)

14/09/2020

Fit India Webinar: hosted by 1 guj girls bn,a'bad

time: 3 to 4 pm

speaker: Lt. Dhita Lakhtariya

13

+

LT.DR.S.A. SUTHAR

(ANO)

19/09/2020

Tree Plantation in College Garden by NSS

34

02/10/2020

"Gandhi Jayanti"

Cadets cleaned surrounding area of their own houses.

05

11/10/2020

Mask Distribution and Covid-19 Awareness Campaign at Building Construction Sites by NSS

08 and program officer

16/10/2020

Elocution Competition on Covid-19 by Cultural Committee

16

05/11/2020

to

06/12/2020

State Level Civil Defense Camp

at Civil defense office

Dr.Jivraj Haheta Bhavan

Old Secretariat

Gandhinagar

07

11/12/2020

Online lec:04

Health and Hygiene

time: 04:00 to 04:45

platform: google meet

26

14/12/2020

online lec:05

Health and Hygiene

time: 04:00 to 04:45

platform: google meet

39

28/29/30 Dec 2020

Sports Mahotsav by Dept. of Physical Education: Carom Tournament

16

28/29/30 Dec 2020

Sports Mahotsav by Dept. of Physical Education: Chess Tournament

05

29/12/2020

Yoga for Mental Wellness: Capacity Building Program for the Staff.
Dr. Bansidhar Upadhyay, Former VC of Lakulish Yoga University.

21 Staff Members

15/01/2021

Discarded Kites and Thread Collection to save the birds and environment by NSS

67

08/03/2021

Gandhinagar homoeopathic Medical College

organized by

self - Defense training program to celebrate women's day

02

10/03/2021

Jal Jeevan Samvad :2021

Making videos for Awareness & Essay writing

organized by

Dept. of Drinking Water & Sanitation, New Delhi

04

12/3/2021

Vaccination Awareness Campaign for the relatives of the students by the students of NSS

08

17/3/2021

Cleanliness Drive: Outside of Campus by NSS

48

18/03/2021

"Global Recycling Day"

organized by

WICCI Gujarat Stem Edu. council

time: 4.00 pm

platform: Facebook live

23

22/03/2021

Gujarat state level online quiz competition on Water Conservation organized by

Rastriya Raksha Shakti University

&

1 Guj. Girls battalion Ahmedabad

05

12 April to 14 April 2021

Vaccination Awareness Campaign

53

3/5/2021

Grocery Kits Distribution and Vaccination Awareness Programme for Laborers at Sector 6 Gandhinagar

08

- During Covid-19 lockdown cadets of NCC and Volunteers of NSS Unit prepared and distributed masks and by door-to-door contact in their surrounding locality and villages made people aware of the necessary precaution during Covid 19.
- Yoga Training was arranged for the faculties and the students under World Yoga Day.
- Swachhata Rally and Tree Plantation Drive was organised under Swachhata Pakhvada by the NSS unit of the college.
- The Management provided all necessary resources and special efforts have been made for cleanliness of the college building and sanitization of all places in use during the Covid 19 pandemic.
- Anyone entering the premises has been allowed to enter only after checking the temperature by thermal gun and proper sensitization.
- It has been made compulsory to wear proper mask, frequent sanitization and to maintain social distancing in college building and premises.
- Management Committee has helped the institute by providing thermal guns, masks, sanitization equipment, material etc.
- The Management has established isolation centre and provided food, medical care and all that is necessary for health and hygiene of the people staying in isolation centre.
- The local health and hygiene committee of the college has been in full swing to maintain cleanliness and regular sanitization of the building.
- It has been made compulsory to wear proper mask, frequent sanitization and to maintain social distancing in college building and premises.

Evidence of success:

- Due to effective efforts of the Management, College, NCC and NSS unit the staff and students have taken extreme care for sanitization and wearing of proper masks, and they become more aware about the health and hygiene.
- The Staff and Students have become more aware and availed the sports equipment like sports cycle, trade mill etc available in the college sports room to improve and maintain physical fitness.
- Yoga sessions have made the students and the staff more conscious about mental wellness and the importance of physical fitness.
- The scarcity of oxygen in the hospitals and the resultants deaths due to lack of oxygen, made every one conscious about the importance of trees and to protect the environment, recycling of plastic and to reduce the carbon footprint.
- The staff and the students have got first and second dose of vaccines as and when it has been made available for them.
- Surveys have been made to know the status of vaccination of the staff and the students.
- The college has put into practice the concept of - 'Green Campus Plastic Free Campus' and thus reduced the use of plastic material.
- Students are specifically instructed not to use any plastic covering or file for the submission of the assignments, projects etc and they are encouraged to use and write their assignments on the single side blank papers.
- Water taps, pipes and drainage are regularly checked to prevent any spillage and leakage of water and mended immediately.
- The college has conducted online internal examinations and thus saved papers and thus helped to save and protect the environment.
- The college stores the documents digitally and get them photo copied only when it is very much necessary.
- For non-important documents the college also uses one side blank papers.
- The students switch off the lights, fans and any other electrical and electronic appliance when it is not in use.

Problems Encountered and Resources Required: There is a possibility of getting the routine study schedule disturbed, hence utmost care is needed while planning such programs.

At times, programmes are conducted on holidays. Students' bus concession pass function only on working days which create financial problems for participating girls who are coming from rural areas.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Uma Arts and Nathiba Commerce Mahila College was established in 1991 by a reputable Trust: Sarva Vidyalaya Kelavani Mandal for the noble cause to provide free education to girls and help them in quest of academic distinction and developing their moral, physical, and intellectual faculties in safe surroundings with a view to making them responsible citizens. Though the college is situated in an urban area, almost 60 to 70 % students come from the rural areas with lower economic background. The Emblem of our institution is: 'Satyam Param Dhimahi' and the Motto of our Trust is: 'Kar Bhala Hoga Bhala' (Do good, good will come to you). The vision of the college is: "to attain social upliftment by empowering women through value-based education". The college strives forth to fulfil the motto of the trust and the vision of the college by providing quality and value-based education while making them employable by developing their various skills to meet academic and professional requirements. The internal and the external examinations results have become brighter every passing year. The college has been awarded 'A' grade with CGPA 3.25 on 15th Feb, 2017. Rs. 20000000/ grant was sanctioned for maintenance upgradation of infrastructure.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

8. Future Plan of Action:

1. To conduct physical and mental health related as well as wellness programmes for students and faculties
2. To conduct career specific training for placement and entrepreneurship training for students
3. To conduct programmes related to human values and professional ethics
4. To organize beyond the campus environmental promotional activities
5. To create google scholar and Scopus account of all faculties
6. To sign collaboration for skill enhancement training for students
7. To sign MoUs with other institutions for knowledge exchange and sharing
8. To create You Tube channel of the college

